

**SURROGATE'S COURT
BRONX COUNTY – STATE OF NEW YORK
851 GRAND CONCOURSE
BRONX, NEW YORK 10451**



**HON. NELIDA MALAVE-GONZALEZ
SURROGATE JUDGE**

**ELIX R. MADERA-FLILEGELMAN
CHIEF CLERK**

ESTATE OF Alphonso R Franklin FILE # 2022-1953 DATE 5-9-2023

We require the following information to complete processing your request.

☒ SELF-ADDRESSED STAMPED ENVELOPE WITH AT LEAST TWO (2) STAMPS. **MAIL TO THE COURT**
AN AFFIDAVIT BY PETITIONER TO AMEND PETITION, TO INCLUDE:

- ☐ TYPE OF LETTERS REQUESTED
- ☐ INTERESTED PARTIES
- ☐ PERSONS UNDER DISABILITY (IF NONE, STATE NONE)
- ☐ ADDITIONAL INFORMATION _____

ADDITIONAL ITEM(S)/DOCUMENTS*:

- ☐ ADDITIONAL FEE \$ _____ (payable to Bronx Surrogate's Court – no personal checks)
- ☐ SCHEDULES* A _____ B _____ C _____ D _____ D (a) _____
- ☐ COPY OF PAID FUNERAL BILL

☒ VERIFICATION, OATH AND DESIGNATION PAGE* **Designation says Philadelphia, needs to say BRONX COUNTY**

- ☐ STATEMENT BY ATTORNEY FIDUCIARY PURSUANT TO UNIFORM RULES 207.16(e)*
- ☐ AFFIDAVIT OF DUE DILIGENCE PURSUANT TO UNIFORM RULE 207.16 (d)*

☒ AFFIDAVIT OF HEIRSHIP PURSUANT TO UNIFORM RULE 207.16 (b) & (c)* **Form uploaded is not legible
mail original to the court or obtain legible copy**

☒ FAMILY TREE* **form uploaded is not legible.**

- ☐ CERTIFIED COPY OF DEATH CERTIFICATE
- ☐ NOTICE OF APPLICATION WITH AFFIDVIT OF MAILING*
- ☐ RENUNCIATION, WAIVER AND CONSENT*
- ☐ ATTORNEY ADVISORY ON WAIVER OF BOND*

☒ AFFIDAVIT TO DISPENSE WITH A BOND* **not filled out properly, does not show amount of funeral
expenses either paid or unpaid. Needs to be redone.**

- ☐ NYS TAX WAIVER*
- ☐ CITATION*
- ☐ DECREE*
- ☐ AFFIDAVIT OF DELAY
- ☐ NOTICE TO CONSUL GENERAL*
- ☐ OTHER _____

*Indicates form is attached. Note, be sure to have those documents that require a notary signature to be properly notarized. A notary is available in Room 118 of the Bronx Courthouse, at no charge for up to 5 documents. Please return all originals to the above address, Attn: Administration Department, Room 320.

Initial SC